

## **Club Safeguarding Officer**

**Overview:** Responds to any concerns over child welfare as well as ensuring robust procedures are in place to protect all children and vulnerable adults.

**Reports to:** The Management Committee

Time commitment: 6 hours per week

### **Responsibilities:**

- Foster a supportive, child-friendly environment.
- Be the first point of contact for any concerns.
- Implement the club's policies on safeguarding children and young adults.
- Document procedures and share them throughout the club.
- Facilitate child welfare training.
- Knowledgeable on governing body's child protection guidance.

### **Skills and attributes:**

- Good listener.
- Approachable and friendly.
- Understand the importance of confidentiality.
- Trained in child welfare with appropriate accreditation.